

# West Carroll Recreation Council

## Meeting Minutes, August 14, 2023

### Members Present

- Stephanie Clavell
- Penny Rockwood
- Brian Melody
- Sandy Sullivan
- Becky Kishter
- Bill Rose
- Jenny Hobbs
- Alison Baugher
- Brad Rockwood

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**Meeting Call to Order** – Stephanie C. (President) called the meeting to order at 7:01 pm in the New Windsor Community Room.

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**Secretary's Report** – We reviewed the minutes from the June meeting. Brad Rockwood made a motion to approve the minutes and Sandy Sullivan seconded the motion. The minutes were approved by unanimous consent.

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**President's Report** – Stephanie C. provided the following update...

- New air quality standard in place from Carroll County
- Need to put liners in trash cans in the parks per County Rec & Parks. This is a pilot program
- Director for Carroll County Rec & Parks is underway.
- E-bikes have not been accepted fully.
- Program coordinators look at your program and see if anyone qualifies to be inducted into the Hall of Fame.

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**Treasurer's Report** – Sandy S. provided a July/August 2023 report with a balance of \$39,588.76. Received a donation from CCR&P. The Lions Club donation was split among all programs. Jenny Hobbs made a motion to approve the report with a second from Brad Rockwood. The report was approved by unanimous consent.

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**County Rep Report** – Becky Kishter. provided the following update:

- VOY submission due 9/30/23 - <https://form.jotform.com/232075437151148>
- Hall of Fame submission due 9/15/23 - <https://form.jotform.com/230645605613048>
- Approved Volunteers updated 8/8/23.
- Reminder – year end program numbers are due to Penny by 8/31/23 for the annual report. Permits may be held if not submitted timely.
- Charles Carroll Community Center ribbon cutting was Saturday with an Open House until 12pm.
- Self-help applications are due 5pm 9/9/23 to Will Brozy [wbrozy@carrollcountymd.gov](mailto:wbrozy@carrollcountymd.gov)
- Reminder: 4 locations running a “Carry Out Trash-Free Parks” pilot program where trash cans will be removed, and visitors take their trash with them or use a dumpster if on site: Westminster Comm Pond, Double Pipe Creek Park, NC Comm Pond, & Landon C. Burns. Facilities will be removing all barrels from fields. Should a program request trash barrels at fields, that program will be responsible for emptying the barrels & replacing trash liner (see Lisa’s email to presidents). Barrels will remain at pavilions & spot-o-pots, unless it is a designated trash-free park. For concession operations, trash accumulated should be discarded in dumpster at the end of the event, with a fresh liner placed in the barrel. If any rec council program brings in an outside concessionaire, such as a food truck permit, they need to be responsible for carrying out their own trash or placing in provided dumpster. Other items of discussion were concerns that more and more trash is being accumulated by the general public either through use of the park or as a dump ground, inconsistent park checks, long breaks, request for data on regarding the increase in trash, and if it’s consistent or specifically tied to a special event, such as a tournament. The final item discussed related to BOE fields which do not have trash barrels, and according to CCPS, trash is a non-issue. This is good news, as our youth sports users are already accustomed to not having trash receptacles at these sites.
- Filing Taxes update – per Lisa Carroll email to presidents & treasurers re: Oct 4, 6-8:30pm Workshop at

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CC Public Training Center, 50 Kate Wagner Rd, for review of IRS workshops on 501-c-3 application process. All Presidents & Treasurers were invited, Community Coordinators and Department liaisons will also be present. Bring your device to fill out forms while at the training. Online course at <https://www.stayexempt.irs.gov/home/starting-out/applying-section-501c3-status>. For councils revenue \$50,000 or under you may use the 1023 EZ form <https://www.irs.gov/forms-pubs/about-form-1023>; for councils revenue over \$50,000 you must use the 1023 form. Any council program that holds their own EIN must also file the appropriate form. These groups are also encouraged to attend the training.

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**Area Coordinator Report** – Penny R. provided the following update:

- Booked use of facilities for the following:

<u>Program</u>	<u>When</u>	<u>Where</u>
Cheer	Fall	CMR
Soccer	Fall (Thru November)	Northwest Middle
Volleyball	September -May	Elmer Wolfe Elem.
Rugby	August & September	Bark Hill Park

- Received the air quality report as well.

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**NW Liaison Report** –Eric M. provided the following update:

- N/A

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**UB Liaison Report** – Brad R. provided the following update:

- No Update

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**TT Liaison Report** – This position remains open on the Executive Board. <Person1> provided the following update:

- Stephanie- 10U Softball Travel Team made the Championship.

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**Program Reports:** The following programs provided updates:

- **Soccer**-Bill Rose 354 Reg players signed up. 9 are on the wait list Have added a high school team this year. Soccer has maxed out the space that is available including 3 fields at Northwest Middle School, 2 at Roberts Mill and the Fields behind Food Lion. Opening day will be held at Roberts Mill on September 9<sup>th</sup> all 20 teams will be participating.

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**Old Business** –

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**New Business** – The Town of New Windsor is hosting a 5K Run on October 21<sup>st</sup> and is looking for sponsors. The event is to honor Franklin Schaeffer who had 21 years of service at the towns water station. Sandy made a motion to donate \$100 from WCRC. Brad 2<sup>nd</sup> the motion. The motion was approved unanimously.

The WCRC Board had a brief meeting prior to this evening’s meeting. We plan to have 1 501(c)3.

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**Wrap Up/Announcements** – Sandy made a motion to adjourn at 7:33pm and Brad Rockwood seconded. Our next meeting is scheduled for Monday, September 11, 2023 @ 7:00pm. The current plan is to hold the meeting in person at the New Windsor Community Center.

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*Respectfully Submitted – 2023 WCRC Secretary, Jenny Hobbs*